

Prosci's Train-the-Trainer Registration

Fax completed registration form to 970-669-7005
or scan and email to awest@prosci.com

Course Information

Date of Class: _____

Course Location: 1367 S. Garfield Ave., Loveland, Co 80537

Course Tuition: \$2400

Are you tax exempt? Yes/ No If so, please provide a certificate of tax exemption. Special Dietary Needs For Lunches: _____

Participant Information

Today's Date: _____

Participant Name: (For certificate at end of session) _____

Title: _____

E-mail: _____

Phone: _____

Company: _____

Train the Trainer prerequisite: Certification in Prosci's methodology (must have been attained within 24 months of TTT).

Date achieved: _____

Location of certification: _____

To complete the Train-the-Trainer process you will need to deliver a Prosci course for your company within 90 days of the Train-the-Trainer Program (we suggest the 3 day practitioner program).

Date of course: _____ What course will you teach? _____

Please check all boxes that apply:

- Upon completion of Prosci's Train-the-Trainer program I will be conducting Prosci training to build change management competency within my own organization. I recognize this does not enable me to grant Prosci certification.
- After completion of Prosci's Train-the-Trainer program I intend to offer Prosci training courses to third party client organizations. (Requires Authorized Training Provider designation)
- After completion of Prosci's Train-the-Trainer program I need to provide certification in Prosci's methodology. (Requires Prosci Certified Instructor designation)

*Please be advised that the TTT process is for instruction internal to your organization, it does not grant the capability to deliver training to external or third parties.

Payment Method

If payment needs to be made in another form please call +1 970-203-9332

- Card Number: _____ Exp. Date: _____
Card Holder Name: _____ Type of Card: _____
CVV2 Code (Security code on card – 4 digits on front of AMEX, and 3 digits on back of all other cards): _____
Billing Address: _____

Additional Information:

- ⇒ You will receive a welcome letter, via email, giving details and information that you will need for the course.
- ⇒ You will need to make your own flight, transportation and accommodation arrangements. Suggestions will be mentioned in the welcome letter.

Cancellation policy: More than 30 calendar days before the program, tuition is fully refundable or transferable to another session date. Within 30 to 15 calendar days of the program start date, tuition is nonrefundable and 75% can be transferred to a subsequent session (25% change fee). Within 14 calendar days of the program start date, tuition is nonrefundable and 50% can be transferred to a subsequent session (50% change fee). All cancellation/transfer requests must be received in writing (send email awest@prosci.com). Students must cancel lodging and meal accommodations with the venue directly and pay all associated fees.

Call to enroll at 970-203-9332 or 800-700-2831 (Toll free within USA and Canada)

1367 S. Garfield Ave. – Loveland, CO – 80537 – USA
www.change-management.com/ttt